

Case No. _____

BETWEEN:

(Name of all Applicants listed on Application)

- and -

(Name of all Respondents listed on Application)

Affidavit of Service by Landlord

I, _____, of _____
Print full name Print full address including City/Town, Province

_____, as the landlord, agent, or lawyer,

MAKE OATH AND SAY / SOLEMNLY AFFIRM AND DECLARE as follows:

1. **THAT** I served the respondent(s), _____, with a true copy of
Name of all respondent(s) as it appears on the Notice of Hearing

- Application Package (Notice of Hearing, Application and Evidence)
- Other _____

2. **THAT** I served the respondent(s):

a) **PERSONALLY:**

I delivered the copies to _____, and left the same
Print full address including City/Town, and Province

with _____, at _____ am/pm on _____, 20____.
Name of respondent(s) served Time Date Delivered

b) **LEAVING COPIES AT THE PREMISES WITH AN ADULT:**

After failing to serve the respondent(s) personally

(i) I left the copies with an adult person, who I believe resides at the rental premises,

at _____ and leaving the
Print full address of rental premises, including City/Town, Province

same with _____, at _____ am / pm on _____, 20____.
Name of person served Time Date delivered

because I believed the respondent(s) to be absent from the premises / evading service.

(ii) I attempted to serve the tenant(s) personally on the following dates and times:

_____ at _____ am/pm
_____ at _____ am/pm
_____ at _____ am/pm

c) **POSTING COPIES ON A CONSPICUOUS PLACE ON THE PREMISES:**

After failing to serve the respondent(s) personally

(i) I posted the copies on a conspicuous place on the rental premises, namely, _____

_____ at _____ am / pm
Print full address of the premises including City/Town, Province Time

on _____, 20__ because I believed the respondent(s) to be absent from the
Date Posted
premises / evading service.

(ii) I attempted to serve the respondent(s) personally on the following dates and times:

_____ at _____ am/pm
_____ at _____ am/pm
_____ at _____ am/pm

d) **REGISTERED MAIL:**

I mailed the copies by registered mail to the respondent(s) at

Print full address including City/Town, Province, and postal code

Attached and marked as Exhibit "A" is the Canada Post receipt with the tracking number.
Attached and marked as Exhibit "B" is the printed Canada Post acknowledgement of receipt
(with the signature of the person who accepted the package) dated _____ 20__.

e) **AS DIRECTED BY THE RESIDENTIAL TENANCY DISPUTE RESOLUTION SERVICE:**

Date: _____ Time: _____ am/pm Method of Service: _____

Sworn / Affirmed before me

on _____, 20__
at the City of _____ in the Province
of Alberta.

Signature

A Commissioner in and for the Province of Alberta

(Print name)