

Changes to Registration Statement
Alberta Limited Liability Partnership Registering Extra-Provincially in British Columbia

Submitting Party Information

(Required information: the submitting party may be a firm (company) or an individual; the name and address must be provided)

Company Name **OR** Last Name, First Name

Mailing Address: Box/Street, City/Town, Province/State, Country and Postal/Zip Code

Telephone Number, including area code

E-mail Address

Limited Liability Partnership Information

Name of Limited Liability Partnership *(required)*

Registration Number in Alberta *(required)*

Registration Number in British Columbia *(required)*

Indicate the Type of Amendment *(Select one and enter the applicable change below. A separate form must be completed for each type.)*

- (a)** Change Address
- (b)** Address Correction – Error Made By Service Provider/Office
- (c)** Address Amendment – Error Made By Client
- (d)** Extra-Provincial Name Change

Change of Registered Office in British Columbia: *Complete this section when (a), (b), or (c) has been selected. When providing a BC Registered Office, both the mailing and delivery addresses must be supplied.*

The new/corrected/amended registered office of the limited liability partnership:

Mailing Address of the Registered Office (must be in BC; can be a post office box): Street, City, Province, Country and Postal Code

Delivery Address of the Registered Office (must be a physical location in BC): Street, City, Province, Country and Postal Code

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Change of Name: *Complete this section when (d) has been selected.*

The limited liability partnership has changed its name:

From:

To:

Name Request Number (NR), if obtained: _____

Note: Confirmation of the registration in British Columbia will be issued by the British Columbia registrar.

Name of Authorized Signing Authority (Authorized Representative)

Signature

Title (Relationship to Partnership)

Date Signed

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INSTRUCTIONS

This form is used to complete the changes to the registered office address in BC and name of an Alberta limited liability partnership extra-provincially registered in British Columbia in compliance with the provisions of the Trade, Investment and Labour Mobility Agreement (TILMA).

Submitting Party Information

- Enter the name, complete mailing address and telephone number of the submitting party. The submitting party may be a firm (company) or an individual.

Limited Liability Partnership Information

- Enter the name of the limited liability partnership.
- Enter the registration number in Alberta.
- Enter the registration number in British Columbia.

Indicate the Type of Amendment (a separate form must be completed for each type of amendment)

- (a) Change Address
- (b) Address Correction – Error Made by Service Provider/Office
- (c) Address Amendment – Error Made By Client
- (d) Extra-Provincial Name Change

Change of Registered Office Address in British Columbia (applicable to amendment type a, b, or c)

- Enter the mailing address of the registered office in BC. The mailing address can be a post office box.
- Enter the delivery address of the registered office. The location must be in BC and accessible to the public from 9:00 am to 4:00 pm on business days. The delivery address cannot be a post office box.

Change of Name (applicable to amendment type d)

- Enter the name of the limited liability partnership
- Enter the new name of the limited liability partnership
- Enter the name request number (NR), if obtained.

The form must include:

- The name of the authorized signing authority (authorized representative)
- Title (relationship to partnership)
- Signature
- Date signed
- \$30.00 Name Examination fee is applicable only when the amendment type indicated is Extra-Provincial Name Change. Make cheque payable to the Minister of Finance of Alberta. (Name Examination fee is not required when the extra-provincial Name Request Number is provided on the form.)

Corporate Registry Mailing Address

Corporate Registry
Service Alberta
PO Box 1007 Station Main
Edmonton, Alberta T5J 4W6

Corporate Registry Contact Information

(780) 427-7013 (Edmonton area callers)
310-000 followed by 427-7013 (toll-free outside
Edmonton)